

Name of Candidate: \_\_\_\_\_

➤ **Step 1**

Dates **NOT AVAILABLE** for examination: \_\_\_\_\_  
 (Note: If available dates provided are insufficient, we will only be able to allocate to the nearest date)

Once the Appointment Slip is issued to the candidate, the Examination Schedule is considered **FINAL**.  
**NO CHANGES WILL BE ALLOWED**, unless for the following reasons:

- Medical Reasons **OR** - Overseas **School** Trips **OR** - School Examinations

However, there will be a fee of S\$35.00 payable for any examination reschedule within the current examination session, except for medical reasons or compassionate reasons for immediate family members.

Candidates are required to submit supporting documents for any of the above reasons. However, changes will still depend on the availability and approval from the local examination office, **TCM Examinations Pte. Ltd.** The examination office has the right to verify the validity of the supporting documents submitted and will do its best to meet the candidate's requests **but this CANNOT be guaranteed**. It will not be able to accept any request for examination reschedule 10 days before the examination date except for medical reasons or compassionate reasons for immediate family members. According to the syllabus, if the candidate is ill and unable to attend the exam of the **current** exam session, original copy of medical proof has to be forwarded to TCM Examinations Pte. Ltd. within 14 days from the examination date. Trinity College London will then issue a 50% re-entry permit after verification. This permit can be used for the next exam within 12 months of the original exam date upon payment of 50% of the exam fees current at the date of entering for the next exam session.

➤ **Step 2** (Tick the appropriate box)

I **WANT** to receive my original **PRACTICAL** examination report **by MAIL** at the mailing address provided on the application form attached.

I understand that my examination report will be folded and may be at risk of being lost in the mail. However, I will not hold TCM Examinations Pte. Ltd. responsible for any damages caused and non-arrival of my exam report after it has been posted by mail.

Normal Mail (TCM Examinations Pte. Ltd. will not be responsible for any loss of mail.)

Registered Mail (Additional charge of \$5.00 for Singapore / \$10.00 for Overseas.)

I **DO NOT WANT** to receive my **PRACTICAL** examination report by **MAIL**. I will personally collect the examination report upon receiving the **collection letter** from TCM Examinations by email\*

\*email address: \_\_\_\_\_

I will personally collect the examination report from: Tick the appropriate box

Collection Venue:  Parkway Parade  Century Square, Tampines  The CentrePoint, Orchard

Candidate's Signature: \_\_\_\_\_

(Pls Turn Over) ➡

(Parent/Guardian must sign if candidate is below 21 years old)

**Additional Information** but candidates **MUST ALWAYS** refer to the syllabus or the **website** for the latest updates.

- Candidates are responsible to bring along the ORIGINAL Trinity Rock & Pop BOOK and any CD, if applicable, for the examination.
- Candidates MUST bring their own pair of Drum Sticks, Electric Guitar and Bass Guitar.
- Up to and including Grade 5, someone may assist the candidate with the set-up before the examination if necessary. Examiners are UNABLE to assist with this set-up.
- From Grade 6 onwards, candidates MUST adjust, tune up and set up ALL the equipments WITHOUT ANY assistance.
- Candidates playing own-choice music, not chosen from the Trinity Rock & Pop Book, must use ORIGINAL music scores on the day of examination.
- Candidates MUST photocopy in advance one set of their own choice music scores that they will be performing and provide this photocopied set of music scores to the examiner on the day of examination. After the examination, this photocopied set of music scores supplied to the examiner will be retained and destroyed by the examiner.
- The examination centre does not provide any photocopying services.
- Backing tracks for own-choice songs must be of good quality, in MP3 format and presented on a USB stick or computer-readable audio CD. They MUST not include the solo part.

The **Examination Room** will be equipped with the following and available for booking with a booking fee:

- ❖ **Amplifiers** suitable for Bass, Guitar, Keyboards and Vocals.
- ❖ CD player, speakers/sound system for backing tracks.
- ❖ Digital piano and adjustable piano stool.
- ❖ Jack-to-Jack and Mic Leads and Vocal Microphone with adjustable stand.
- ❖ A reasonable **Right-Handed** Drum Kit which comprises :
  - Snare drum with adjustable drum kit size stand
  - Toms (three minimum): high/medium/low
  - Bass drum (18-22")
  - **SINGLE** Drum Pedal.
  - Hi-hat (12-14")
  - Ride cymbal (18-22")
  - Crash cymbal (14-18")

• Optional Equipments:

Candidates may bring in optional equipment into the examination studio but they **MUST** refer to the current respective syllabus and **MUST** email TCM Exams Pte Ltd at least 3 weeks before the exam date. Candidates will then be informed of the outcome. It is the candidate's responsibility to contact TCM Exams Pte Ltd if he/she has not received a reply 2 weeks before the exam date. Otherwise TCM Exams Pte Ltd will not be able to facilitate it.

(For Left-handed Drum Candidates, please indicate on the exam entry form).

I **agree** to abide by the regulations and always refer to the current syllabus of Trinity Rock & Pop. [www.trinityrock.com](http://www.trinityrock.com)

Candidate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Attended by: \_\_\_\_\_

(Parent/Guardian must sign if candidate is below 21 years old)



Tel: 6247 7750 Fax: 63447345

[info@tcmexams.com](mailto:info@tcmexams.com) [www.tcmexams.com](http://www.tcmexams.com)

## Completing this form

Trinity College London will use this information for exam administration purposes, conducting and marking exams and assessments, and issuing exam results and certificates.

The data may be shared with Trinity's delivery partners for the purpose of administrating and managing exam sessions, and with third-party suppliers for result entry processing and the issue and dispatch of certificates. For more information explaining how we use your information please see [trinitycollege.com/data-protection](http://trinitycollege.com/data-protection)

Please read the notes carefully.

Please use BLOCK CAPITALS throughout, except for the signature. Please write in black ink.

Space is given for details of 12 candidates. If you have more than 12 candidates, additional forms must be used. Each must be signed by the person making the entry and the total fees on each form must be written in the space provided. All completed forms should be stapled together. You should make **one** payment to cover the entries on all the forms. **Cheques should be made payable to TCM Examinations Pte. Ltd. .**

**Send completed entry forms to your local representative.** Do not send entries to Trinity's central office, unless advised to do so by staff at that office.

## A Applicant details

Please tick this box if you would like to receive updates about our products and services.\*

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Tel. (day) Area code \_\_\_\_\_ No. \_\_\_\_\_

(evening) Area code \_\_\_\_\_ No. \_\_\_\_\_

Email \_\_\_\_\_

Is this the first time you have entered candidates for a Trinity exam? Yes / No (Please circle your answer, eg **Yes**)

## Notes

### Applicant details

The person named in this section accepts responsibility for entering the candidates named on the form.

The named person may be a teacher, a parent/guardian of a younger candidate or an adult candidate. Where relevant, this person can act on behalf of a school or company.

All communications will be sent to this person and will be sent to the address given here. Trinity cannot accept responsibility if the information given is inaccurate.

Please give telephone numbers at which the named person can normally be contacted.

\*If you agree, you will be sent updates about Trinity's products and services from Trinity and our delivery partner/ local area representative in your area. You can unsubscribe at any time.

### Exam regulations and data processing consent

The person named in section A must tick the relevant consents, then sign and date each form. This constitutes an agreement to abide by Trinity College London's exam regulations which are published at [trinitycollege.com/music-regulations](http://trinitycollege.com/music-regulations)

Information is held in accordance with Trinity's data protection policy – please see [trinitycollege.com/data-protection](http://trinitycollege.com/data-protection)

### Candidates and applicants based outside the EEA

As part of our data protection obligations, we need to ensure that when we send personal data outside the EEA we do so on the basis of your explicit consent, or by putting in place measures to ensure your information is protected. This is because the laws outside the EEA may not afford the same level of security and protection.

## B Exam regulations and data processing consent

Please tick as applicable and sign below.

### Exam regulations (must be completed)

I agree that I/the candidates will abide by the regulations of Trinity College London as published at [trinitycollege.com/music-regulations](http://trinitycollege.com/music-regulations)

### Candidates under 16

I have obtained parent/guardian consent for the processing of personal data about candidates under 16 for the purposes stated on this form.

### Candidates with special needs

I have obtained consent for the processing of sensitive personal data for the purpose of requesting special adjustment.

### Candidates and applicants based outside the EEA

I consent/have obtained consent to the transfer of personal data from Trinity to the local area representative/exam centre based in the candidate's locality.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## C About the exam

For exam dates please contact your local representative, or for UK entries go to [trinityrock.com/book](http://trinityrock.com/book)

Centre name \_\_\_\_\_

Month of exam \_\_\_\_\_ Year \_\_\_\_\_

Give dates or times when you or your candidates are **not** available:

## D Name of school

Complete this section if you want the name of the school on certificates.

School \_\_\_\_\_

## E Candidates with special needs

Number of special needs provision requests \_\_\_\_\_

Please complete a special needs provision form for each candidate this applies for. The form can be downloaded from [trinitycollege.com/music-csn](http://trinitycollege.com/music-csn) or can be obtained from your local Trinity representative.

The special needs provision form and appropriate supporting documentation (if required), must accompany the entry.

Please ensure the special needs box is ticked against each provision needed (see section G).

## F Total fees

Payment of \_\_\_\_\_ enclosed for total fees.

A receipt will be issued only if your name is entered in the **RECEIPT** section at the bottom of the page and a stamped addressed envelope is enclosed with your entry.

## Notes

### About the exam

Please indicate your **preferred** venue for exams.

Give the month and year of the exam session for which you are entering.

Please write here any dates or times during the relevant session at which candidates are **not** available for exam.

**Representatives will do their best to meet requests to avoid specific dates, but this cannot be guaranteed.**

### Name of school

Give the name of the candidate's school, if required on certificates.

### Candidates with special needs

Please indicate the number of candidates with special needs. Please be aware that no concession can be made in the marking of the exam.

If the candidate is under 16 years of age the special needs provision form must be signed by a parent/guardian of the candidate or a duly authorised agent.

**The special needs provision form and proof of the special needs (if required), must accompany the entry. Please see [trinitycollege.com/music-csn](http://trinitycollege.com/music-csn) for more information.**

### Total fees

Write here the total fees covered by all entry forms being submitted. **Cheques should be made payable to TCM Examinations Pte. Ltd.**

## Grade/level codes

IN Initial  
01 Grade 1  
02 Grade 2  
03 Grade 3  
04 Grade 4  
05 Grade 5  
06 Grade 6  
07 Grade 7  
08 Grade 8

## Subject codes

RPB Rock & Pop Bass  
RPD Rock & Pop Drums  
RPG Rock & Pop Guitar  
RPK Rock & Pop Keyboards  
RPV Rock & Pop Vocals

**RECEIPT** A receipt will be issued only if your name is filled in here and a stamped addressed envelope is enclosed with your entry.

Name \_\_\_\_\_

For Trinity College London use only

Received the sum of \_\_\_\_\_

Date \_\_\_\_\_ Signed \_\_\_\_\_



